



GOVERNING COUNCIL META POLICY

This policy was approved by the Mountain Phoenix Governing Council on May 13, 2015.

Purpose

The purpose of this policy is to clearly lay out the procedure used at Mountain Phoenix for adopting, repealing or amending policies.

Policy Making Body

The Mountain Phoenix Governing Council (the "Council") shall be solely responsible for adopting, repealing or amending policies for Mountain Phoenix (the "School").

Proposals for adopting, repealing or amending policies for Mountain Phoenix may be made in writing by any member of the Governing Council. Other stakeholders including directors, faculty, administrative staff, and parents may submit recommendations through the method(s) prescribed in the Communication Policy.

Policy Making Procedure

Except in cases of emergencies, the Council shall follow the following procedure in adopting, repealing or amending policies for Mountain Phoenix:

1) First Reading. The proposed policy adoption, repeal, or amendment shall be submitted for approval on first reading at a regular or special meeting of the Council called for that purpose. The proposed policy shall be contained in the Council packet distributed prior to the meeting and be on the published agenda for such meeting.

2) Second Reading. If the proposed policy is approved on first reading as set forth in paragraph(i), it will be placed on the agenda and considered at the next ensuing regular or special meeting of the Council called for that purpose. If an amendment is proposed during a second reading, then a two-third vote of Council Representatives present at the meeting is required. However, if the proposed policy remains in the same form that was approved in the first reading, it shall be adopted if it receives approval by a majority of the Council Representatives present at the meeting. If the proposed policy is adopted upon second reading, it shall become a policy of Mountain Phoenix, and the Policy Manual shall be amended accordingly with the effective date clearly stated.

Emergencies

Upon a two-thirds (2/3) vote of the Council Representatives present at a regular or special meeting called for that purpose, an emergency may be declared for purposes of this policy. If an emergency is declared, a policy may be adopted on first reading.

Policy Revisions

If applicable, a proposed policy change should reference the policy provision it will be amending. In such a case, and to the extent feasible, the policy should reflect the date of each revision and a summary of the changes made.

Decision Making

All policy decisions shall fall within the parameters of the school charter and uphold the principles of the vision and mission statements, and the strategic plan.

POLICY HISTORY

Original: approved by the Council on May 13, 2015.