



Governing Council

REGULAR MEETING MINUTES

March 30, 2016

6:00 p.m.

Located in the MPCS "Community Room" (In the Main Office Building)

4725 Miller Street, Wheat Ridge, Colorado 80033

www.mountainphoenix.org

Jeff Wilhite, President

Nathan Ballenger, Vice President

Rich Peters, Treasurer

Gina Schley, Secretary

Kyle Schurter, Member at Large

Julian Tonsmeire, Member at Large

Nicole Dominic, Member at Large

INSTRUCTIONS FOR PRESENTATIONS TO THE COUNCIL BY PARENTS AND CITIZENS

Mountain Phoenix welcomes your participation at the schools Governing Council meetings. The purpose of a public meeting of the Governing Council is to conduct the affairs of Mountain Phoenix Community School in public. We are pleased that you are in attendance. To assist you in the ease of speaking and participating in our meetings, the following guidelines are provided.

- 1. Agenda's are available to all audience members at the door during the meeting.*
- 2. "Request to Speak" forms are available for all audience members who wish to speak on any agenda items or under the general category of "Public Comment." "Public Comment" time is set-aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meetings laws, the Council can only listen to your issue, not discuss your issue, respond in substance or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Council may give direction to staff to respond to your concern.*
- 3. With regard to items that are on the agenda, you may specify that agenda item on your "Request to Speak" form. Following the presentation on that agenda item by staff, school committees or the public, the President will recognize members of the public who have submitted a "Request to Speak" form. This period precedes Council discussion and deliberation. You will be given an opportunity to speak for us to three (3) minutes.*
- 4. When addressing the Council, speakers are requested to state their name and adhere to the time limits set forth.*

- I. Call to Order @ **6:00 PM**
- II. Roll Call – In attendance: Jeff Wilhite (JW), Nathan Ballenger (NB), Gina Schley (GS), Rich Peters (RP), Kyle Schurter (KS), Julian Tonsmeire (JT), and Nicole Dominic (ND)
- III. Celebration & Inspirational Virtue
- IV. Agenda Changes / Approve (Total Meeting Time Scheduled – **4:00 hrs**)

Items for Discussion and Work:

- A. Consent Agenda 6:05
 1. Approve Feb and March 15 Minutes*
- B. Public comments must be germane to school business and are limited to three (3) minutes per person. (20 min max.) Requesting to speak on a specific agenda item is welcomed and will be acknowledged by the President prior to Council discussion and deliberation.
- C. Administration Report 6:10
 1. Director of Education, Kelly Morrow* (5 min)
 2. Director of Operations, Dirk Angevine* (5 min)
- D. MPCS Organization Updates 6:20
 1. Faculty Representatives (ECE, Primary, MS) (5 min each/15 min total)
 2. Parent Council – Report by Amy Pardue* (5 min)
 3. Foundation – Report by John Kaltenbach* (5 min)
- E. Committee Reports 6:45
 1. President’s Report – Jeff (5 min)
 2. Finance– Report by Rich Peters* (20 min)
 - a. Review monthly financials
 - b. Vote/2016 Budget
 3. Master Planning – Report by Kyle Schurter* (5 min)
 4. Marketing Communications – Nicole Dominic (10 min)
 - a. Vote/to approve Alumni Survey for distribution
 5. Policy Task Force – Report by Gina Schley* (35 min)
 - a. Policy Recommendations:
 1. Vote/Requested revision to Enrollment Policy – Dirk (5 min)
 2. Vote/ Authorized Signature and Purchasing Policy (5 min)
 3. Vote/GC Process Policy (10 min)
 4. Vote/GC Committee Policy (5 min)
 5. Vote/Student Retention and Acceleration Policy (5 min)
 6. 1st Read/Fundraising Policy (5 min)

7. 1st Read/Class Account Policy (5 min)
 6. School Accountability – Report by Nathan Ballenger. (15 min)*
 - a. Review Faculty and Staff Survey
 - b. Vote to approve Parent Survey for distribution
 7. Strategic Planning – Report by Julian Tonsmiere
 8. Charter Renewal Committee – Report by Jeff Wilhite (5 min)
 9. Council Election Committee—Report by Kyle Schurter (5 min)
 10. ECE Sliding Scale Ad Hoc – Report by Julian Tonsmire
- F. Presentations
- G. Unfinished Business 8:40
1. Vote to approve next year’s school calendar – Kelly Morrow (5 min)
 2. Select date for Annual Meeting—Jeff Wilhite (5 min)
- H. New Business 9:00
1. Vote on MPCs GC & Foundation MOU—Gina Schley (15 min)
 2. Discuss/Parent Tot Program and Expanded Homeschool Program—Kelly/Dirk (15 min)
 3. Vote on if conflict of interest exist with the proposed Solar City fundraiser (see GC Conflict of Interest Policy) – Jeff Wilhite (10 min)
 4. Discuss Alliance Site Visit – Jeff Wilhite (5 min)
 5. Plan Retreat—Jeff Wilhite (5 min)
- I. Adjourn at **10:00 PM**
- J. **Executive Session** (*Closed to the public* 30 min) Personnel Matters CRS 24-6-402 (4) (f) (I)

Agenda’s are publicly posted at Mountain Phoenix 48 hours before the meeting by Dirk Angevine. And on the school website at www.mountainphoenix.org.

**Items that are expected to have back up materials provided prior to or at the meetings are indicated with an asterisk. Other items may also have back-up materials provided.*