



GOVERNING COUNCIL COMMITTEE POLICY

This policy was approved by the Mountain Phoenix Governing Council on March 30, 2016.

Purpose

Community involvement in decision making is very important to Mountain Phoenix Community School. Since widespread public participation in school policy making is the best guarantee that community interests will be reflected in the school program, a variety of advisory committees, comprised of Mountain Phoenix community members, are formed to facilitate community input. Such committees, under the direction of the Council or designee, make thorough studies of the subjects assigned to them and submit their findings and recommendations to the Council. All committees shall follow the expectations set forth in this policy.

Scope

A committee is a Council committee only if its existence and charge come from the Council and its work is intended to support the Council's work, for example, Finance, School Accountability, Master Planning, and Marketing committees. Such committees report to the Council, which provides final approval of the work of these committees. The only Council committees are those which are structured as set forth in this policy.

Committee Structure

The organization of each committee must be comprised of representatives from all stakeholders groups. Any potential conflict of interest shall be duly considered when forming such committees. All committees must submit a charter to the Council for approval (Attachment A) that includes the following information:

- a. Committee Name
- b. Purpose
- c. Membership (organizational role and name)
- d. Authority: All committees are advisory to the Council and do not have decision making authority
- e. Timeline: Standing Committee, or Ad Hoc shall indicate specific dates

Principles

Committees shall use the following documents to guide their work:

- a. Strategic Platform (mission, vision, and core values)
- b. Strategic Plan
- c. Core Tenets of Public Waldorf Education as stated by the Alliance
- d. Any JCSD or state policy, if required by law

Process

The Governing Council has the authority to convene a committee as necessary. Additionally, any member of the community may submit a committee request to the Council for consideration by sending the attached form to the Council Secretary which will be reviewed during a regularly scheduled meeting. Upon approval by a majority of Governing Council Representatives, the committee may begin work and shall follow these protocols:

- a. Committee Charters are recorded in the Council public dropbox
- b. Meetings are held in public and must follow Sunshine Laws
- c. Meeting dates and times must be posted on the school calendar
- d. Committees report monthly to the Council during regularly scheduled public meetings
- e. Committees work under majority vote when bringing recommendations to the Council
- f. Formal communications to the school community must be approved by the Council
- g. Unless otherwise stated or required by law, a committee ceases to exist as soon as its task is complete or the Council dissolves the committee

POLICY HISTORY

Original: proposed by the PTF on February 24, 2016.

Approved: by the Council on March 30, 2016.

Committee Charter Name

Purpose:

Membership (appointed by the Council):

Organizational Role (a minimum of 1 representative from each stakeholder group must be represented)	Name
Governing Council Representative	
Director or designee	
Faculty	
Parent	

Authority: Advisory to the Council

Timeline: