

MPCS Volunteer Confidentiality Agreement

As a volunteer assisting at Mountain Phoenix Community School, you have been authorized to act as a school official, subject to the direction and control of the school administrators and teachers. As a school official, you may under limited circumstances have access to student information/observations and educational records about students in connection with your authorized duties. Students' educational progress including grades and/or learning challenges may be observed as well as records, files, documents and other materials that contain personally identifiable information on any student (including student grades).

By signing below, you agree to maintain the confidentiality of all students to which you are given access as an authorized community volunteer. This means that you agree not to disclose any personally identifiable student information/observations, educational records of personally identifiable student information to any person other than the school administrator(s) and /or teacher(s) with whom you are working. You understand and agree that your failure to maintain confidentiality of all student information/observations and educational records to which you are given access may disqualify you from further service as a classroom community volunteer in Mountain Phoenix Community School.

Name (please print)

Signature

Date

Please list any health issues that may require emergency medical response.

Emergency Contact Numbers:

Name

Phone Number

Name

Phone Number