



**Mountain Phoenix**  
*community school*

**MPCS FOUNDATION MEETING MINUTES**

September 10, 2019 - 6:30 PM - Sloan's Lake Tap and Burger

- a. Call to order 6:45p. In attendance: Keith Gantenbein, Tammy Anander, Carla Mead, Maura Fletcher, Mandy Jefferies, Stuart Siffring and Renee Lockhart.
- b. Addition to Agenda:  
Attending faculty meeting to go over policies on continuing education. However, Carla will first check in with Maggie to see what her thoughts are and what she'd like to see at the meeting.  
  
Carla to distribute organizational and policy docs to foundation members.
- c. Vote to Approve Minutes: approved
- d. Back to School Night recap:  
Mandy, Maura, Stuart, and Carla all felt attendance was low across the board. However, received positive response from those who were in attendance. Side note - a couple of teachers did not participate in a classroom session that evening, which certainly could be a low-attendance factor for the Great Hall portion of Back to School Night.  
  
Next year, 8th Grade needs to be dialed in regarding fundraising, and 7th Grade could use fundraising prep. Could this be moved over to Fundraising Committee to manage?
- e. Treasurer report: Stuart
  - a. Bank Balance: Checking: 195K and Saving: \$34,300.00.
  - b. Taxes were submitted over a month ago. Paper and PDF copies to be sent to Tammy.
  - c. Reimbursements - a few extraneous items were submitted.
  - d. Tammy/Carla to do some research into moving more monies into a High-Yield Savings Account. Could earn up to 2K/year by doing so.
- f. Funding Requests:
  - a. CJ - October Socratic Seminar. \$215 X 3 Middle School teachers. Michael to use Pcard. Foundation to reimburse out of Individual Teacher's Annual Foundation Scholarship Allocation.
  - b. Lightfoot looking into a summer submission
  - c. Homeschool requesting music scholarship funds. Foundation to revisit request after Fun Run results. Carla to check in with Lynn Pollit regarding starting a classroom fund. Also, a need to revisit implementing required volunteer hours for Homeschool Program, as well as considering differences in state funding for homeschool students (MPCS receives \$1700/50% per each student)

- g. Fun Run: Maura
  - a. Fun Run Goal - 45K, with a stretch to 50K
  - b. <https://www.coloradogives.org/funrun19>. People will also give from the main MPCS page but we hope to direct them here for ease of processing. If we want to include Waldorf 100 language here let Tammy know for editing.
  - c. Total Fun Run budget of 2K, includes cost of bandanas, posters, markers, etc.
  - d. Park Permit submitted 9/10/19.
  - e. Fundraising Incentive - still in discussion, but adding Tammy's post-meeting notes:
    - i. 2018-19: 100% of goal (100 per kid) got \$500. 75% or better got \$250.
    - ii. 2017-18: foundation did tiers, 100% got \$500, 90% got \$400, 80% got \$300, 70% got \$200 and 60% got \$100.
    - iii. In the past we generally only promise/promote incentives to the 100% and then the others are bonuses. We could revisit that though if we think promoting a 75% option would be helpful. Maybe, for those classes that know they won't hit 100% it would be motivating?
  - f. Classroom Incentives - Mattie will set. For example, classes could earn extra games classes.
  - g. 8th grade incentive - 50%
  - h. Giveaways - Bandanas 700 @ \$1549.00 approved
  - i. Lap Counting Colors this year: Purple, Orange, Red, Blue
  - j. Maura meeting regularly with Mattie. As needed with Shannon, Mr. Heffernan, and Dan.
  - k. Volunteering Needs: Pool Noodle Finish Line - Maura to check in with Shannon about requesting volunteers via Weekly Reporter. Also, "Day Of" set-up needs as Mattie is managing for now. More info as we get closer to Fun Run.
  - l. Implementing Worldwide Waldorf 100 Charity run 9/9-9/19- Maura to talk to Mattie about adding batons to lap runners. Also, may add the 1<sup>∞</sup> to bandana order.
  - m. Harvest Festival - Maura to look into having an info table at Harvest Fest.
  - n. Fun Run Forms - will be sent electronically. However, will have a few paper copies in main and middle school offices.
  - o. Snacks - Watermelon
  - p. DJ will be there again this year.
  
- h. Annual Give: Renee
  - a. Annual give is 12/10/19. Giving Tuesday is 12/03/19
  - b. Straws - 1 per each monthly donation. Families can buy additional straws at \$5/each.
  - c. Renee and Mandy to run table at Winter Market to launch Annual Give donations.
  - d. Renee to meet with Monica regarding past marketing and general history information.
  
- i. Auction: Mandy
  - a. Mile High Station - Even Date scheduled
  - b. First meeting 10/08/19 at 6pm, location TBA.
  - c. Maura in data gathering stage of finding MPCS business owners

- d. Maura to submit sponsorship list to Foundation for approval, then it will go to Governing Council.
  
- j. Fundraising Committee: Carla
  - a. Shannon has joined committee.
  - b. Committee implementing a Post-Mortem Doc to gauge results, what worked, what didn't, etc.
  - c. Book Fair - Overall, good success. Will be the first fundraiser to submit post-mortem.
  - d. Car Wash - earned \$570 from last minute facebook marketing
  - e. Mandy - Glean Car Wash Fundraiser for Foundation? Mandy to submit to fundraising committee.
  - f. Grant writing committee would like to work more closely with foundation. Mandy looking into being involved with grant writing committee.
  
- k. GC Update: Carla
  - a. Fundraising committee moving over to Foundation
  - b. New Personnel Committee - considering in-house vs. outsourcing HR
  - c. 5B update - Doors, Repaving front pkg lot, Heat/AC for barn, beautification/new plants.
  
- l. PC update:
  - a. Harvest Festival in the works.
  - b. Mandy will join group via PS and sit in on PC meetings as she's able.
  
- m. Action Items, if not covered above:
  - a. Keith - electronic payment options update: So far, prefers IATS, but will submit his top 10 list.
  - b. School store taxes - Keith continuing to look into the requirements, but at this point, it's pointing to good news as MPCS may fall under sales tax exemptions.
  - c. 7th Grade ok to move forward with Merchandise Sales.
  - d. Restaurant Nights: Still waiting on list of restaurants/dates from Middle School
  - e. File Cabinet: Located in Dee's office
  - f. Mascot - not discussed, so recap of last meeting: Tammy working with Sadie and others
  
- n. New Action Items
- o. Where to meet Next - 10/08 630p Sloan's Tap & Burger
- p. Open Discussion and Close - Meeting ended 9/10/19 at 830p