

# Minutes of Parent Council Meeting

Date of Meeting	13AUG20
Place of Meeting	ZOOM call
Attendees	Jenny Douglass , Ada Thomas, Amanda De Rezende, Erika Lidster-Burdett, Michael Heffernan, Pauli Durrow, Molly, Melissa Kacel, Wendy Jacobs, Kia and Terry; Bonnie Roman, Susan Adams, Rebecca Gorrell; Adele; Rachael Kenney
Purpose of Meeting	Informal General/Check In

Call to order at 6:40 pm

Items	Discussions	Remarks
<b>Review/Approval of Minutes</b>	June and July meeting minutes were approved	N/A
<b>Administration/Faculty update</b>	<p>Mr Heffernan indicates he and re-entry team are in the process of creating more information to come out tomorrow. There is a continuing planning for the re-entry. As more information becomes available. There is a draft Schedule for the first two days of school. Orientation days will happen in groups of 5 for 60 minutes. On The 24<sup>th</sup> and 25<sup>th</sup> there will be distribution of materials. Some teachers will stop by to have in person interactions with students. For those in remote learning there will be packets for those students too. August 26<sup>th</sup> there will be the distribution of the chrome books for remote families. Teachers returned for in service work yesterday. New staff members arrived and were welcomed. Today they also spent time setting up their classrooms aiming for safety and comfort during orientation day. Next week more in-service time. Collections of books on anti-racism were acquired for MPCS teacher with the goal of creating more Diversity, Inclusivity and Equity for MPCS. There are a couple of more days of mentoring and safety training from Jeffco that staff needs to go through every new school year. MPCS is peeping close eye on district announcements and what the charter schools are doing. Mr. Heffernan is thankful for parent council's work and the survey that is out there on the pod's subject. In regards to communication, some teachers are now back in touch with families, others were in constant touch with the parents and caregivers. Information is being provided as they are decided. Mr Heffernan indicated they are trying to disseminate information as soon as possible. Governing council gave permission to proceed in communicating with parents as soon as information becomes available.</p>	<p>Molly asked how soon will families know what days my kids are assigned to. Mr. Heffernan indicate that there are different models being worked on. MPCS is working on that right now, Hence no definitive answer for now. First letter of last name is the model being looked at as a possible one, for example. First phase needs to play out and the hybrid model is being watched in the other districts before a decision is made. Molly would like to know this in advance so she knows what families she needs to contact for the pods to avoid conflicts in kids from a pod being in different days at school. Mr Heffernan took note of the question for further review.</p>

<b>Governing Council Updates</b>	Jenny did not have notes but advised anyone should feel free to look for it the minutes. Mr Heffernan indicated that last meeting the Fours promises, strategic planning and goals from last year were reviewed. Many of those goals and plans are delayed due to school closure. There will be a presentation for the community coming out soon. One member stepped down and Chris Dalrymple stepped in. He was one of the candidates at that time and now brought back. He is a member of the 5B committee as well.	N/A
<b>Foundation updates</b>	Jenny indicated auction is coming up next Thursday. Auction tickets are free. It is going to be all online.	Pauli indicated that it is something it can be shared with families and friends via social media.
<b>PC Treasurer Updates</b>	Erika indicates the Biggest highlight is the beautification committee as they are on top of their budget. Jenny indicated they informed us of the chalk board expenses coming a couple of months ago, so there is no surprises there. Breakfast club and Zoom meeting account need to be discussed. Jenny indicated the Breakfast club needs to be re-discussed whenever the group gather a plan on what the needs are. She also indicated Zoom meeting account is to be kept as it may be useful for the pods initiative.	See budget report attached to this minutes.
<b>Family Enrichment &amp; Support Updates</b>	Remote Learning Support Pods update –Pauli 90 responses so far. A few of them filled out twice. An email was sent out for reflection on what is important to ones family. Also trying to touch on non-violent communication topic as this may come up in the pods. The hope is to avoid conflict. Many moving parts that go with it. Due date to receive responses is Sunday night/midnight. Wendy indicates class reps were contacted to help spread the word. Shannon also sent a reminder of the survey. People can always change their minds this is not a formal contact	Amanda inquired How does this duplicate families are being considered? Pauli indicated they are considered separated if the parent informed in the comments they are filling out for two households or for different kids in the same household. Ada answers that you need to contact Shannon to get a hold of the class reps information to be shared.
<b>Harvest Festival Updates</b>	Susan indicated the virtual sharing recipes is a great idea. The kits are going to be labor intense with the apple, shooting stars and other things. If you think of any other ideas please contact Susan Adams	Several ideas were brainstormed. A parent asked if there is away to gather a class based solution. Other parent is concerned with Parents with 3 classes . If a teacher decides not to promote a class gathering that is going to be hard on the kid not having an event to go and also hard if a parent needs to attend several gatherings. It is believed wee are now approximately 640/680 families. Middle schoolers kit would need to be thought through as they would not be interested in many of the activities like the apple or shooting stars.. Craft that middle schoolers would love. Cooking

		Demonstrations online. Pickles and sunflower. Kia has a ton of activities that are in the curriculum. Another parent suggests Giving back to the community and food drives. Harvest is about abundance and sharing. Jenny finally suggests putting the idea out there with Shannon in the weekly report to understand how many parents would be willing to help put these kits together.
<b>Book Fair Updates</b>	<p>Erika has no updates. Steiner is not responding so it is concluded they don't have an answer for that. We may need to look for another solution. Second Star to the right (they give credit to the store and not money back to school) said they could do online orders. MPCS could go in a bigger bookstore. Book Barn stopped doing book fairs. Erika can set up the bookstore online in the same lines she set up the garden store. The key aspect is to get money back and not credit Online is the solution due to the pandemic. Pandemic is our big obstacle. Erika is unsure Who to collaborate with. Who would allow us to use the content to promote Barnes and Nobles may have a book fair, but it is not curated to our educational needs.</p> <p>We could have a larger amount of books but If the outcome is a credit to the store who is going to do the purchases.</p>	<p>Melissa Kacel asks for the PC to think of using the credits to buy books for the school. If the money is not used for something else of course. Erika indicated the money from book fair funds committees like the breakfast and harvest festival. We could definitely discuss to help school get more books. Melissa suggests that the credit could be reinvest in books for the school. Erika is unsure if winter market will happen. Kia is suggesting we could move Winter Market to an online event. Rachael found an option online. It looks like these folks give you a check <a href="https://www.childrensbookstore.com/award-winners/">https://www.childrensbookstore.com/award-winners/</a> Erika committed to look them up.</p>
<b>Skate City Committee Updates</b>	<p>Adele is in contact with the owner. Fundraisers are still being offered from 6:30-8pm. Adele says she personally feels uncomfortable in offering this event for her families. The owner is flexible. Adele asks for comments.</p> <p>It was decided to not do skate city until mid October and to think of new ideas.</p>	<p>Bonnie is concerned with the message that we may be offering with the schools message. Is this program aligned with MPCS message for safety? Adele indicated Skate city is changing games to be socially distant and they are giving masks away. Kia is suggesting go creative during this time. What are the other fundraisers like chili in a pod. Scavenger hunt. Ridge fest is an example of an in person event that is being handled in a different way this year and we may want to check them out to understand how they are doing it. Adele will hold off on providing dates and will re evaluate as things evolve with the pandemic.</p>
<b>Beautification Committee Updates</b>	<p>Bonnie is stepping down from writing the murals this year.</p> <p>Painted rock project updates – Jenny is looking for the owner of the project.</p>	<p>Amanda indicates painted rock project came from the teachers and each class had discussed a color from what she can remember. Jenny will follow up.</p>
<b>Additional PC Business</b>	<p>Bylaws need to be updated, policy task for review. MPCS site PC link has the bylaws</p>	<p>Amanda to set up a meeting with Jenny to go over it.</p>

<b>Additional PC Business</b>	PC section on school website needs to be updated with new members.	Jenny to contact Shannon to update the committee. Bio and photo needs to be added. Shannon probably has the guidelines.
<b>Additional PC Business</b>	Finalize schedule of meetings for next school year. Approved dates: September 17, 2020 October 15, 2020 November 19, 2020 December 17, 2020 January 21, 2021 February 25, 2021 March 18, 2021 April 15, 2021 May 13, 2021 June 11, 2021	Is third Thursday still suitable for all or does it conflict with other school events? Erika indicated November is usually skipped. Jenny suggests we celebrate end of year in December with maybe holiday party or remote cookie swaps. Amanda to share with Shannon so she can add to the school calendar
<b>Additional PC Business</b>	Racism book group updates – Jenny has met with her book club. It has been a really eye opener journey for her.. She is reading Me and white supremacy Amanda asks if anyone has the history behind Minutes template – Molly indicated Remarks column were used for observers that would join the meeting and wanted to record their statements, Jenny suggests we discuss the template next month.	N/A
<b>Additional PC Business</b>	Outstanding action items from previous meetings – remove grandparents day from the list because we are revisiting each event as they come. Jenny to talk to Shannon to post the needs for new committees representatives, specially the teacher appreciation one. Erika suggests we Reenact the tea time in zoom, it does not need to be weekly.	Molly suggest we need to create a flyer of what parent council can help. Jenny missed the boat. Maybe invite Megan after her election commitments. Class reps could fill in this gap. Jenny to follow up
<b>Next Meeting</b>	Next PC meeting 17SEP20	

#### Action Items

Task to be Done	Person Responsible	Due Date
Review Minutes for August	All	13SEP2020
Share paint recycling program with Katie	Amanda	By end of AUG20
Committee Open Positions post (PS, FB, Weekly Reporter)	Jenny	TBD
Harvest Festival – survey parents for possible volunteers for building kits	Susan	TBD
Review bylaws	Amanda/Jenny	TBD
Get guidelines for bio and Parent Council updates in website with Shannon	Jenny	TBD
Recruit additional book fair volunteer	Jenny	16SEPT20
Send calendar of meetings to Shannon	Amanda	14AUG20

Meeting was ADJOURNED at 8:20 pm

### **Teacher appreciation – Maura Fletcher**

No representative as of this month. Maura is willing to do knowledge transfer for the new chair.

### **Breakfast club – Delicia Beaty**

don't know what to say about Breakfast club ... it's all been so unreal ... didn't get to close up shop, I have no idea what state it's in, what supplies we have. I really wish they would have let me close up.

Who knows if we are going back???

I have numbers somewhere ... can share how many we fed last year (up to when last counted)

We need to strike up a team, I don't even know if we are starting in person or when ...

I will check with the team and see if there is anyone that will be able to come in just for preK. PreK and Kinder often have snacks. I think breakfast club will start when the grades start. According to guidance I am reading that will be 19OCT20.

Just talked to Suzy, she said if we want to do because it is going to have granola bar we hand them and they go away.... Social distancing.... Maybe we could afford to go bowls? The will probably still be on the edge of approved.

I want to be able to talk about numbers and budget. I'll see if I can get any of that wrapped around my head in the next day or two.

### **Beautification Committee – Erin Hartlein**

Thanks for letting us know and thank you to PC for leading the charge of parent support for the remote learning re-start!

Update: I sent a reimbursement for two BEAUTIFUL outdoor chalkboards to Erika (cc Jenny) last week and have not heard back, can you update me after the meeting or remind Erika that I sent all my receipts (?) Thanks!

Painted Rock Project: I also put a bug in Jenny's ear last week about this, but although it isn't a Beautification Project, it is a PC project and I was hoping that the message that went out to families last spring regarding each grade level painting a rock of a different color could be revisited for the materials pick up? I am thinking a reminder would need to go back out so families can get their rocks painted and ready, and then there could be an effort to drop off their rocks (very quickly and physically distant of course) as they come on campus to pick up their materials for the year.....If families have enough as well, it would be a lovely suggestion to have them arrange cairns as they leave them too....thinking a location that will be undisturbed for a period of time so maybe the ECE/Admin/teachers on site during remote restart (in person ECE) can enjoy the beautiful assortments.

Normally at this point Beautification would be getting ready to hang the ribbon hoops above the pergola at Wood henge as well as to hang the flag bunting....this year is different so we won't be planning those activities. I am so happy to take on any brainstorms that PC comes up with regarding Beautification for the restart, however, I am thinking that as I have been on campus the largest beautification need I have seen is to the landscaping....there are weeds galore. Not sure how to organize that right now though.....I am already coordinating a lot and I know it would take exchanging emails with Michael and setting up expectations as far as physical distancing, face

coverings, etc....but that said.....I would be happy to send an email via the Beautification Committee ParentSquare Group and create a sign up....just let me know what you need!

Have a great meeting and thanks again!  
Erin

### **Gardening Committee – Sara Spica**

Garden Committee is wrapping up the front raised bed project. It has truly been a collaborative project with diverse funding from Foundation and PC Beautification and labor from across the larger community. The fence will be completed with a gate on the 23rd. The irrigation system is getting the kinks worked out. Cover crop and some fall greens seeds have been planted in the beds so they are not fallow while the children are not in school. The new sign (Thank You!) was installed today! Here's a pic



<b>MPCS Parent Council</b>			<b>This Year's</b>	<b>Last Year's</b>	
<b>Budget for fiscal year: July 2020- June 2021</b>		<b>BUDGET</b>	<b>Spent To Date</b>	<b>ACTUALS</b>	
		<b>SY21</b>	<b>SY21</b>	<b>SY20</b>	<b>Notes</b>
<b>Fundraising Goals</b>		<b>BUDGET</b>	<b>To date</b>	<b>ACTUALS</b>	
<b>Fundraising Projects:</b>					
Grocery Cards		\$6,500.00	\$0.00	\$7,031.03	
Amazon Smiles		\$750.00	\$0.00	\$911.46	
Skate City		\$1,500.00	\$0.00	\$699.05	
Book Fair		\$3,000.00	\$0.00	\$2,793.01	Assuming a 2nd bookfair in the spring
Business Fundraisers		\$200.00	\$0.00	\$279.10	Includes: (Restaurant Nights), Box Tops, Milk Caps, etc.
Winter Market		\$1,500.00	\$0.00	\$1,530.00	
Garden Sale		\$1,500.00	\$0.00	\$1,840.83	
<b>Fundraising Projects Total</b>		<b>\$14,950.00</b>	<b>\$0.00</b>	<b>\$15,084.48</b>	
Parent Enrichment Tickets		\$0.00	\$0.00	\$0.00	
Community Sponsorship & Grants		\$0.00	\$0.00	\$0.00	
Other Income		\$0.00	\$0.00	\$311.00	Circle of Friends secondhand sale, Wreath Making
<b>TOTAL INCOME</b>		<b>\$14,950.00</b>	<b>\$0.00</b>	<b>\$15,395.48</b>	
<b>ACTUAL EXPENDITURES</b>					
<b>PC Administration</b>					
General Supplies		\$100.00	\$16.17	\$98.12	
Printing		\$50.00	\$0.00	\$0.00	
PC Mtg Childcare		\$100.00	\$0.00	\$0.00	
Mailing Permit/ Postage		\$50.00	\$0.00	\$0.00	
Sign Up Genius Pro		\$0.00	\$0.00	\$0.00	included in Winter Market budget for next year
<b>Total</b>		<b>\$300.00</b>	<b>\$16.17</b>	<b>\$98.12</b>	
<b>Festivals &amp; Events</b>					
Harvest Festival		\$1,500.00	\$0.00	\$515.44	
Winter Market		\$1,000.00	\$0.00	\$852.88	Decreased to meet expenses
Grandparent's Day		\$1,000.00	\$0.00	\$0.00	
Book Fair		\$3,000.00	\$0.00	\$2,214.46	Assuming a 2nd bookfair in the spring
<b>Total</b>		<b>\$6,500.00</b>	<b>\$0.00</b>	<b>\$3,582.78</b>	
<b>Committees</b>					
Parent Enrichment and Support		\$1,000.00	\$0.00	\$0.00	propose that Community Room is part of this
Breakfast Club		\$2,500.00	\$0.00	\$1,227.20	
Stewardship Day/Annual Meeting		\$250.00	\$0.00	\$0.00	
Class Reps/Teacher Appreciation		\$1,300.00	\$0.00	\$1,286.01	Increase by \$300 at Maurya's request
Campus Stewardship		\$500.00	\$447.22	\$99.95	
Garden		\$500.00	\$0.00	\$243.46	
Community Building		\$100.00	\$0.00	\$0.00	
<b>Total</b>		<b>\$6,150.00</b>	<b>\$447.22</b>	<b>\$2,856.62</b>	
<b>Volunteer Appreciation</b>					
Volunteer Appreciation		\$500.00	\$0.00	\$351.84	
<b>Total</b>		<b>\$500.00</b>	<b>\$0.00</b>	<b>\$351.84</b>	
<b>One Time Expenses</b>					
		\$0.00	\$0.00	\$10,000.00	
<b>TOTAL ACTUAL EXPENDITURES</b>		<b>\$13,450.00</b>	<b>\$463.39</b>	<b>\$16,889.36</b>	
<b>INCOME VS. EXPENDITURES</b>		<b>\$1,500.00</b>	<b>-\$463.39</b>	<b>-\$1,493.88</b>	
(EOY Balance to CarryOver)					