

# Minutes of Parent Council Meeting

Date of Meeting	23JUL20
Place of Meeting	ZOOM call
Attendees	Jenny Douglass , Ada Thomas, Amanda De Rezende, Erika Lidster-Burdett, Maggie Payne, Michael Heffernan, Pauli Durrow, Rachael Kenney, Melissa Kacel, Wendy, Caroline Pettit
Purpose of Meeting	Informal General/Check In

This was an informal meeting there was no Call to order. However, meeting started at 6:35 pm

Items	Discussions	Remarks
<b>Review/Approval of Minutes</b>	No voting was performed in this meeting. Hence, meeting minutes from June was not reviewed/approved	None
<b>Organizational Updates Faculty/ Restart plan</b>	<p>Maggie indicated Faculty is taking Jeffco restart plans (original from 08JUL20 and revised 23JUL20) side by side. Any new decision will take in consideration and will meet our community needs. Maggie and Mr. Heffernan met briefly about the redo of the restart plan released by JeffCO today. No new decisions have been made. MPCS is autonomous and the decisions and plan sent out to MPCS families last week remain in place until further notice.</p> <p>Mr. Heffernan congratulated parent council for the work that is being done over this crisis time and how graciously the polarized discussions are being handled by this group on social media. He acknowledged how diverse MPCS community is and yet we are able to accommodate and include all families. Finally he pointed out how positive is the fact MPCS is a charter/autonomous school, fact that will facilitate the best decisions for our community.</p> <p>Mr. Heffernan indicated that Hot topics such as the physical distancing (3ft/6ft) and use of masks are being developed and will be further discussed with the “re-entry” team next week</p> <p>In summary, no changes right now. The re-entry team Maggie and Mr. Heffernan will be meeting Monday (27JUL20) and work on a more detailed plan by end of next week.</p> <p>Mr. Heffernan and Maggie indicated they could take questions</p>	<p>Jenny indicated how appreciative and thankful she is for all the work put into the restart plan by the faculty and re-entry team.</p> <p>Amanda stated childcare system is collapsing through the state due to the new guidelines of operation under 50% of capacity. This is mainly happening in childcare centers for ages 0-3 years old. She asks if MPCS is taking this into consideration for the restart plan. Maggie answered childcare needs are being taking in consideration and MPCS is aware of the need and they do not considering changing pre-school or kindergarten restart re-entry plans for the time being.</p>

<b>Auction</b>	Jenny indicated Auction is going to happen online in August. Third party auction company is involved. Auction committee are confident event can be fun.	None
<b>Action items from minutes, awareness</b>	<p>Jenny indicated that moving forward Action items from last meeting will be call out in the following meeting so that we do not forget to follow up.</p> <p>Action items from last month's were reviewed.</p> <p>Minutes from June and July will be reviewed in August's meeting.</p> <p>In regards to open committee positions, Jenny stated that Shannon will be informed once she is back in work and to be closer to school start.</p> <p>In regards to grandparents day, this is a placeholder to develop a new plan considering the social distancing and the high risk of exposure for grandparents during this activity.</p>	None
<b>Small cohort support</b>	<p>Jenny introduced the topic in its main goals to provide Home learning support, Family support, and Social connections</p> <p>Wendy and Pauli are leading this initiative, They drafted a survey to assess the families interest in getting together during remote learning experience. Feedback is being requested. The main concern is around the survey's approach to sensitive questions like physical proximity. Group brainstormed the possible ways to approach the families without judgement and/or stimulating proximity.</p> <p>Pauli introduced the concept of levels of risk to the group. Some articles were shared for review.</p> <p>Questions surrounding how this initiative will be perceived by families was discussed. The idea is to not link this survey with the school's guidelines. Legal and liability concerns were raised and it was suggested that the Legal department be consulted prior sending out the survey.</p> <p>Logistics post survey is also a concern. How big is the pod, basic safety recommendations, how to manage tensions. Trial period, packet for non-violent communication, and how to support one another in times like now. Role play and Consent tools were also discussed. Confidentiality theme was discussed.</p> <p>Questions surrounding the fact some families may share confidential information and or sensitive information in which other school resources may be needed was discussed. Some examples were</p>	None

	<p>discussed and Melissa indicated Parent Council can always point to the existing resources from school as an answer to a family in need.</p> <p>Group was invited to Email you feedback asap after meeting. How much does Governing Council</p> <p>Wendy, Pauli and Heather are the leaders for now. Jenny asks who wants to volunteer aside from Wendy, Pauli, and Heather. Amanda indicates she would like to help in the post survey phase. Pauli indicates no additional help is needed at this time.</p> <p>Next steps final language in the survey, pass this along to legal department for review and reach out to Shannon to have it published in parent square.</p>	
<p><b>Planning for festivals &amp; events next year</b></p>	<p>Jenny introduced the topic with the following prompt questions Harvest Festival: how can we reimagine this? Book Fair: can we do this online? Registration: do we need to be there?</p> <p>Maggie indicated registration is going to be online unless family is brand new to the school and need to present papers such as birth certificate.</p> <p>Harvest festival how can it be a virtual celebration? Groups brainstormed ideas on what we can do to celebrate Michealmas story and other harvest activities. Some suggested families can share their favorite pie and chili recipe and also make it culturally meaningful such as sharing a recipe from your country of origin or heritage. Activities box was also brainstormed. PC could somehow re-create the activities that kids would be doing in person, by sending a box with the materials for the families to do them at home. Boxes could be delivered in families homes with a written note to make it personable. Jenny to share these ideas with Susan. If you have any other ideas reach out to Jenny.</p> <p>Book fair Per Erika, Steiner is putting something online together, but nothing will be disclosed until August. If online fair happens Erika can set up a square payments like she did for the plant sale Erika believes that next Spring or later in the year one book fair may happen in person.</p> <p>Book fair last year happened during registration and Rachel believes there was not that much visibility. Erika indicates that pre school books were the ones that sold the least last year. Jenny indicates the registration days are very busy and it could have caused the book fair to not stand out.</p> <p>Jenny indicated book fair date can move around since it is initially planned to be online.</p>	<p>None</p>

<p><b>Treasurer Report (Erika)</b></p>	<p>Erika, See attached the report. No updates. Erika indicated end of the year shows “negative” because not much have occurred due to the pandemic. Besides of that, there is not much to report since it is beginning of the year.</p> <p>Jenny reminds all that this may be a year where we make a lot of adjustments to the budget.</p>	<p>None.</p>
<p><b>Phoenix Families Facebook Group</b></p>	<p>Jenny explained the purpose of this group, What moderators do, who they are (Susan Adams, Jenny Douglass, Leah Hickler, Monica Benway) Jenny does not feel like more moderators are needed at this time, but let everyone know they could always volunteer if they feel inclined to . Jenny indicated what the true mission of the FB group is. She said that the posts on FB page would follow the same mindset of a parent in the parking lot or in the playground at school asking questions and exchanging information in a cordial kind way. She indicated that when she sees a post that is against group rules, she calls the person and talk about how the post can be perceived as bullying or unkind by others and ask the person to remove the post, rather than taking the post down. Finally, she indicated FB tool and social media in general are divisive by design.</p>	<p>Maggie asked if the group is checked for current families. Jenny responded the task is performed once a year comparing the names against a roster issued by the school, but that this year it had not been reviewed yet. The challenge of this task is the fact some family member names do not match the roster they have from school.</p> <p>Amanda indicated that she was not aware of the group rules and suggested that every now and then moderators could re-post the rules. Pauli indicated people need to “electronically sign” that the read the rules before entering the group. Pauli indicated that the concept of bullying can be tricky because some people may feel like they are “just expressing their opinion” and they are entitled to it.</p>
		<p>None</p>
<p><b>MPCS race book club</b></p>	<p>Jenny reminds the group of the racism and inequality book club. It is not too late to join. Reach out to Jenny or Terry if you are interested</p>	<p>PC members shared which books they are reading and what clusters they are in.</p>
<p><b>Paint recycling</b></p>	<p>Erika indicates it is a wonderful environmental idea, but with a lot of work and no financial return for the school. She indicates that there are many other fundraising opportunities in which MPCS families already plan and dedicate donations for. Unless we combine this fundraising with another pre-existing one, such as fun run, she does not believe it is a good project to take on.</p> <p>Jenny suggests this could be brought up to Katie’s attention for the Earth Day initiative/ as part of Earth day celebration. However, it may be put on hold due to social distancing time. Amanda assigned to pass this</p>	<p>None.</p>

	information to Katie	
<b>Next Meeting</b>	Next PC meeting 13AUG20	

**Action Items**

Task to be Done	Person Responsible	Due Date
Review Minutes for June and July	All	13AUG2020
Share paint recycling program with Katie	Amanda	By end of JUL20
Committee Open Position post (PS, FB, Weekly Reporter	Jenny	Early AUG20
Small co-hort survey	Pauli/Wendy	Before school starts

Meeting was not ADJOURNED as it was an informal one. However, it ended at 8:19 pm

Attachment – Financial report

<b>MPCS Parent Council</b>			<b>This Year's</b>	<b>Last Year's</b>	
<b>Budget for fiscal year: July 2020- June 2021</b>		<b>BUDGET</b>	<b>Spent To Date</b>	<b>ACTUALS</b>	
		<b>SY21</b>	<b>SY21</b>	<b>SY20</b>	<b>Notes</b>
<b>Fundraising Goals</b>	<b>BUDGET</b>		<b>To date</b>	<b>ACTUALS</b>	
<b>Fundraising Projects:</b>					
Grocery Cards		\$6,500.00	\$0.00	\$7,031.03	
Amazon Smiles		\$750.00	\$0.00	\$911.46	
Skate City		\$1,500.00	\$0.00	\$699.05	
Book Fair		\$3,000.00	\$0.00	\$2,793.01	Assuming a 2nd bookfair in the spring
Business Fundraisers		\$200.00	\$0.00	\$279.10	Includes: (Restaurant Nights), Box Tops, Milk Caps, etc.
Winter Market		\$1,500.00	\$0.00	\$1,530.00	
Garden Sale		\$1,500.00	\$0.00	\$1,840.83	
	<b>Fundraising Projects Total</b>	<b>\$14,950.00</b>	<b>\$0.00</b>	<b>\$15,084.48</b>	
Parent Enrichment Tickets		\$0.00	\$0.00	\$0.00	
Community Sponsorship & Grants		\$0.00	\$0.00	\$0.00	
Other Income		\$0.00	\$0.00	\$311.00	Circle of Friends secondhand sale, Wreath Making
<b>TOTAL INCOME</b>		<b>\$14,950.00</b>	<b>\$0.00</b>	<b>\$15,395.48</b>	
<b>ACTUAL EXPENDITURES</b>					
<b>PC Administration</b>					
General Supplies		\$100.00	\$0.00	\$98.12	
Printing		\$50.00	\$0.00	\$0.00	
PC Mtg Childcare		\$100.00	\$0.00	\$0.00	
Mailing Permit/ Postage		\$50.00	\$0.00	\$0.00	
Sign Up Genius Pro		\$0.00	\$0.00	\$0.00	included in Winter Market budget for next year
	<b>Total</b>	<b>\$300.00</b>	<b>\$0.00</b>	<b>\$98.12</b>	
<b>Festivals &amp; Events</b>					
Harvest Festival		\$1,500.00	\$0.00	\$515.44	
Winter Market		\$1,000.00	\$0.00	\$852.88	Decreased to meet expenses
Grandparent's Day		\$1,000.00	\$0.00	\$0.00	
Book Fair		\$3,000.00	\$0.00	\$2,214.46	Assuming a 2nd bookfair in the spring
	<b>Total</b>	<b>\$6,500.00</b>	<b>\$0.00</b>	<b>\$3,582.78</b>	
<b>Committees</b>					
Parent Enrichment and Support		\$1,000.00	\$0.00	\$0.00	propose that Community Room is part of this
Breakfast Club		\$2,500.00	\$0.00	\$1,227.20	
Stewardship Day/Annual Meeting		\$250.00	\$0.00	\$0.00	
Class Reps/Teacher Appreciation		\$1,300.00	\$0.00	\$1,286.01	Increase by \$300 at Maura's request
Campus Stewardship		\$500.00	\$0.00	\$99.95	
Garden		\$500.00	\$0.00	\$243.46	
Community Building		\$100.00	\$0.00	\$0.00	
	<b>Total</b>	<b>\$6,150.00</b>	<b>\$0.00</b>	<b>\$2,856.62</b>	
<b>Volunteer Appreciation</b>					
Volunteer Appreciation		\$500.00	\$0.00	\$351.84	
	<b>Total</b>	<b>\$500.00</b>	<b>\$0.00</b>	<b>\$351.84</b>	
<b>One Time Expenses</b>					
		\$0.00	\$0.00	\$10,000.00	
<b>TOTAL ACTUAL EXPENDITURES</b>		<b>\$13,450.00</b>	<b>\$0.00</b>	<b>\$16,889.36</b>	
<b>INCOME VS. EXPENDITURES</b>		<b>\$1,500.00</b>	<b>\$0.00</b>	<b>-\$1,493.88</b>	
(EOY Balance to CarryOver)					