

# Minutes of Parent Council Meeting

Date of Meeting	18JUN20
Place of Meeting	ZOOM call
Attendees	Jenny Douglass , Ada Thomas, Amanda De Rezende, Erika Lidster-Burdett, Liz Hartman, Maggie Payne, Megan Shellman-Rickard, Pauli Durrow, Rachael Kenney, Adele Kich, Wendy
Purpose of Meeting	General/Check In

Call to order: 6:40 pm

Items	Discussions	Remarks
Review/Approval of Minutes	Approved	None
Organizational Updates Faculty/Administrative Update	Margaret - End of school year with teachers reflecting on how we did the best practices remote learning and prepare for the next school year. Huge zoom meeting with all the staff together. Focus of administration and staff survey to the community and 400 families answered. CDC, CDE, Department of health, prioritize in person as much as possible.as larger the groups as it is possible with the rooms we have. First week of July Jeffco will announce. We are now shifting gears to what schools are going to look like. Transition mitigations, virus mitigation and hygiene practices and outbreaks are going to be needed	Parents asked many questions. Margaret informed they are meeting with a committee of nurses from Children's hospital and using CDE guidelines to come up with a plan for the coming school year.
Organizational Updates Foundation	No recent updates from Jenny.	None
Organizational Updates Jeffco Charter Schools Consortium (JCSC)	MPCS good participation: Michael Heffernan, Anne Jensen, Jamie Pittock, Amanda de Rezende Meeting divided in two parts updates on School Finance Act with Dan Schaller, Dan Schaller, Director of Governmental Affairs for the Colorado League of Charter Schools. Awaits Senate vote HB 20-1418, probably effective 23JUN20. Biggest and most general purpose is the fact is it cutting 5% of school's budget. This number varies by average people per district. Cuts will happen in grants programs like Counselor program, computer science program, kindergarten funding will not be affected. K-12 remains top priority for both parties. Worse recession is expected for 2021-2022 (the following year "If I had a crystal ball/forecast") Second part was on Mental Health and Trauma Recovery. Per leader of this meeting " We don't	None

	<p>talk much about kid's stuff and I think it is time". Kids emotional being and landscape for next school year. Document shared, two counselors Jamie Pittock and Heather Whittall (private practice counselor). Kids wellbeing, Staff wellbeing and Parents wellbeing were discussed. MPCs leaders were asked on Parent support and Jamie and Heffernan congratulated PC for the tea time.</p> <p>Main topics brought up          Shame/Blame in case of outbreak of symptomatic kids          Mask use and children touching staff          Spacing on Classes          Some kids are not engaging because they are helping with the younger siblings while parents work (service workers).          School may have a different purpose social/mental health recovery place for the next year, teaching may not be the first priority (loosely discussed/ library use by Homeless as an example of a different purpose)</p>	
<p>Organizational Updates          Governing Council</p>	<p>There was not a lot in the meeting in May. GV was wrapping up the end of school and end of year reports out. The other big theme was the budget cuts for school. Working on different scenarios. Cut is 5%. Governing Council will then use this number to make new decisions.</p>	<p>None</p>
<p>Treasurer Report (Erika)</p>	<p>Erika, See attached the report finalized yesterday (17JUN20). The teachers appreciation gifts resulted in USD 86.01 over the budget. Erika asks How to handle the fact it was over budget without permission. We are still under budget by USD 1,500. We got 7 k from groceries cards. Gardening sales was higher than expected.          Since we have budget, there is a Stewardship day coming, do we have time to help with lunch?          Amazon Smiles is now in I-phone and Android.</p>	<p>Jenny found the stewardship email and does not think it is suitable to PC to help at this time because it is a List of projects people can work on in their own time.          Final decision was then not to support this "event" at this time.          No issues in regards to the over budget situation.          Jenny does not see an issue with going over this particular budget because we are under budget overall and this year in particular things were chaotic.          Amanda asks if there is a need to set guidelines for future not just in this particular teachers' appreciation case.. Jenny answers that members are good at asking permission first and there is no need for a guideline at this moment.</p>
<p>Committee Updates</p>	<p>See attached for individual updates provided prior to the meeting.          Do we have people lined up to head each committee next year/and is this the correct list of committees?          -Gardening Committee - Sarah running this year and looking for someone for next year.          -Breakfast Club - Delicia unless we hear different lunch program is being overhauled          -Class Reps - new rep is Holly Currier          Refer to attached updates for details.          -Family Support &amp; Enrichment - Jenny and</p>	<p>Megan suggests to list open positions in Parent Square, Phoenix families and Weekly reporter          Jenny takes the task to post the Open positions in the end of the month.          Jenny brings up the request from Erin on the chalk board replacement and there was not opposition to the acquisition of new ones using the full \$ 500,00 budget of the beautification committee.</p>

	<p>Pauline are meeting to discuss it next week</p> <ul style="list-style-type: none"> <li>-Campus Beautification – Open. Is anyone interested in taking the lead?</li> <li>-Harvest Festival – Open. Is anyone interested in taking the lead?</li> <li>-Skate City - Adele Problem with dates. Maybe October 23<sup>rd</sup>. Any other problems with the dates September 11<sup>th</sup>, December 18<sup>th</sup>. Adele to talk to skate city to understand how fundraiser will be likely handle this coming year.</li> <li>-Book Fair - Erika keeping it. It will be challenging to make in person since it is usually a lot of parents</li> <li>-Winter Market - Erika keeping it.</li> <li>-Grandparent's Day – Most likely Deva. Jenny to discuss what to do if in person is not an option</li> <li>-Teacher Appreciation - Mara would like to step down. Anyone In PC who would be interested in taking up the committee for next year Someone to help.</li> </ul>	
<b>Google Drive</b>	Manual creation, history and knowledge from one event organizer to the next	Jenny asks PC to take some time to visit the drive and make suggestions.
<b>Discussion: role of Parent Council during School Year 2020/21</b>	Where is the best place for us to help next year? Online forum not weekly where parents can join just to maintain some sort of social aspect of it. A space that is safe.	None
<b>MPCS race book club</b>	Jenny Encourage us to participate and engage in the conversation.	None
<b>Paint recycling</b>	Jenny to send out the paint recycling email and we will discuss it next meeting	None.
<b>Next Meeting</b>	Jenny asks if we would like to skip the meeting.	PC voted for informal meeting in July. July meeting will be on July 23 <sup>rd</sup> .

---

Action Item

Task to be Done	Person Responsible	Due Date
Review Minutes	All	23JUL2020
Share paint recycling program	Jenny	19JUN20
Committee Open Position post (PS, FB, Weekly Reporter	Jenny	End of June
Grandparents' Day	Jenny	TBD

ADJOURNED 8:15 pm

# Attachments submitted for this meeting

## 1. Committee and other updates

### **Beautification Committee, Erin Hartlein**

Beautification Committee has not had any activity since covid. We had been planning a photo project that can be hung and re-used for each Grandparents Day but that came to a halt. I did notice that a few of the chalkboards have gotten weather damage since we replaced them two years ago and the one by the Primary Building was taken down completely. I will certainly be getting measurements and looking for weather-proof replacements for this up coming year. I may do this as soon as this summer as I am already on campus working on the Miller Lot beautification/garden. If PC could let me know if there are already plans in the works or if this is OK, I would appreciate it.

I had shared with Jenny earlier that I am looking for a different leader for this committee as I have struggled to get participation beyond asking my friends to help me with specific projects. I know this is a good way to recruit individuals to get them to help; but I feel like there could be a happy-middle-ground and posting on the Parent Square Group doesn't get much activity....(suggestions?). Not sure...thinking about forming a weekly-before-school-weeding group if we get a chance to get back on campus (?)...this or next year.

### **Garden Committee, Sarah Spica**

The Garden Committee is moving along with the front raised bed project that was approved by Master Planning in the Spring. There is an ever changing sign up in the Parent Square Garden Committee group that is available to anyone in the community but was shared specifically with the third and fourth grade classes. We are adhering to Covid 19 guidelines set up by Jeffco specifically for garden clubs which allow either two people or one family in the garden area at one time, following distancing and masked if necessary. The guidelines have been posted in the space and on the greenhouse door.

### **Class reps Committee, Kristin Cox**

There is not much of a report for the class reps now that it's summer. I am including Holly (Holly Currier <pugmom57@outlook.com> ) who is taking over the class rep coordinator role as I am stepping down. I am working on transitioning the role to Holly for when fall starts. The only thing going on is Kia Ruiz is going to help define the class rep role a little better for people who are new.

### **Family Support and Enrichment**

The quick update is that Rachel is joining our committee, and we have a meeting scheduled for June 25 to propose talks & dates for the next school year so we can collaborate efficiently w/ school administration.

## 2. Budget for Treasurer Update June 2020

MPCS Parent Council			This Year's	Last Year's	
Budget for fiscal year: July 2019- June 2020		BUDGET	Spent To Date	ACTUALS	
		\$Y20	\$Y20	\$Y19	Notes
Fundraising Goals	BUDGET	To date	ACTUALS		
<b>Fundraising Projects:</b>					
Grocery Cards	\$200.00	\$7,031.03	\$11,738.30		
Amazon Smiles	\$750.00	\$911.46	\$1,082.56		
Skate City	\$1,500.00	\$699.05	\$1,815.00		
Book Fair	\$500.00	\$2,793.01	\$0.00		
Business Fundraisers	\$200.00	\$279.10	\$279.30		Includes: (Restaurant Nights), Box Tops, Milk Caps, etc.
Winter Market	\$1,800.00	\$1,530.00	\$1,455.00		
Garden Sale	\$1,500.00	\$1,840.83	\$1,693.00		
<b>Fundraising Projects Total</b>	<b>\$6,450.00</b>	<b>\$15,084.48</b>	<b>\$18,063.16</b>		
Parent Enrichment Tickets	\$0.00	\$0.00	\$0.00		
Community Sponsorship & Grants	\$0.00	\$0.00	\$0.00		
Other Income	\$0.00	\$311.00	\$379.12		Circle of Friends secondhand sale, Wreath Making
<b>TOTAL INCOME</b>	<b>\$6,450.00</b>	<b>\$15,395.48</b>	<b>\$18,442.28</b>		
<b>INCOME</b>	<b>BUDGET</b>				
<b>TOTAL INCOME</b>					
<b>ACTUAL EXPENDITURES</b>					
<b>PC Administration</b>					
General Supplies	\$100.00	\$81.95	\$0.00		
Printing	\$50.00	\$0.00	\$0.00		
PC Mtg Childcare	\$100.00	\$0.00	\$0.00		
Mailing Permit/ Postage	\$50.00	\$0.00	\$0.00		
Sign Up Genius Pro	\$120.00	\$0.00	\$36.57		
<b>Total</b>	<b>\$420.00</b>	<b>\$81.95</b>	<b>\$36.57</b>		
<b>Festivals &amp; Events</b>					
Harvest Festival	\$1,500.00	\$515.44	\$1,023.78		
Lantern Walk	\$0.00	\$0.00	\$362.50		Budget housed in School curriculum
Winter Market	\$1,800.00	\$852.88	\$714.20		Increase from last year--break even proposal
May Faire	\$0.00	\$0.00	\$100.25		Budget housed in School curriculum
Grandparent's Day	\$1,000.00	\$0.00	\$789.90		
Book Fair	\$500.00	\$2,214.46	\$0.00		New
<b>Total</b>	<b>\$4,800.00</b>	<b>\$3,582.78</b>	<b>\$2,990.63</b>		
<b>Committees</b>					
Parent Enrichment and Support	\$1,000.00	\$0.00	\$172.45		Increased \$200 during February 2020 meeting
Breakfast Club	\$2,500.00	\$1,227.20	\$1,672.14		
Stewardship Day/Annual Meeting	\$250.00	\$0.00	\$131.86		
Class Reps/Teacher Appreciation	\$1,200.00	\$236.01	\$1,047.10		
Campus Stewardship	\$500.00	\$99.95	\$121.25		
Garden	\$500.00	\$243.46	\$361.87		
Community Building	\$100.00	\$0.00	\$0.00		
<b>Total</b>	<b>\$6,050.00</b>	<b>\$1,806.62</b>	<b>\$3,506.67</b>		
<b>Volunteer Appreciation</b>					
Volunteer Appreciation	\$500.00	\$351.84	\$401.83		
<b>Total</b>	<b>\$500.00</b>	<b>\$351.84</b>	<b>\$401.83</b>		
<b>One Time Expenses</b>					
	\$0.00	\$10,000.00	\$5,928.21		Donation to Foundation for Future Expense
<b>TOTAL ACTUAL EXPENDITURES</b>	<b>\$11,770.00</b>	<b>\$15,823.19</b>	<b>\$12,841.77</b>		
<b>INCOME VS. EXPENDITURES</b>	<b>-\$5,320.00</b>	<b>-\$427.71</b>	<b>\$5,600.51</b>		
<i>(EOY Balance to CarryOver)</i>					