

# MPCS Foundation Meeting Minutes

January 14, 2021-6:00pm

Zoom Meeting ID: 856 0154 5172. Passcode: 794768

- A. Call to Order 6:07PM. Lauren, Mandy, Stuart, Tammy, Maureen, Carla, Anne in attendance.
- B. Additions to the agenda
  - a. Opportunity for vehicle donations
- C. Approve minutes from last meeting-- Carla moves to approve, group votes yes.
- D. Treasurer report-Stuart
  - a. Account balances: 167k in checking, 234k in savings
  - b. Check requests:
    - i. Wrote one check on 1/14 for Lindsay Morris-- professional development
    - ii. Tiffany Wilwhite-- 8th grade apparel reimbursement
  - c. Question about paypal acct: Can Stuart purchase with paypal or should he give code for them to purchase directly for 7th grade apparel.
    - i. Carla sent her the qr code for parents to pay TO the paypal, not to pay out from it. Carla thinks we are good.
  - d. Spreadsheet needs to be updated with new budget and actuals from auction and annual give. Stuart still updating the budget and the spreadsheet. Tammy will send that and we can reconcile with actual numbers.
  - e. Carla checked the box, nothing there
- E. Funding requests
  - a. Vehicle donations:
    - i. Beth Kelley wants to donate their car. Carla reached out to a company that CPR uses to donate vehicles. This company deals with all of it.
    - ii. This is something Stuart is interested in running in-house.
      - 1. Stuart will look up tax implications.
      - 2. Will look into how the foundation can own property and dispose of it.
    - iii. Tell people that we accept vehicle donations as a new avenue to make money.
- F. ECE conference
  - a. Tammy said it's a wonderful thing to support, suggesting that they take money out of classroom acct, collective money or our general funds. In the past there were many expenses, but now they don't have as many

expenses.

- b. Mandy-- what is the plan for the classroom money? Tammy doesn't believe that they have one. If so, we can revisit the idea.
  - c. Anne thinks we should support it as it is a small expenditure, and we should support it. It's a good conference.
  - d. Carla doesn't agree. We wouldn't ask grades teachers to do that for professional development. She thinks it should come from professional development funds.
  - e. Tammy agreed to pay from professional Development funds.
  - f. If we go that route, Michael needs to sign off and formal request needs to come through. We can back date.
  - g. Tammy-- other question is that the school has professional Development money and we need to make sure they are using that first.
  - h. Anne will ask Thomas and see what the budget is like for that this year.
  - i. Circling back with a few people. Tammy will do that.
- G. Fun Run
- a. Moved to Spring
  - b. Danielle-- no updates. Tammy will have Mara get past paperwork and Matty Stenburg will help too. She has worked on it in the past.
  - c. Date: Carla talked in fundraising about that. With grandparents day, pentathlon all groups should work together so that we have it all looped together.
  - d. Any sense of when? Pentathlon is second week in april
  - e. Fundraising gives a sense of everything that's going on so it's good to weigh in with them (esp. matty)
  - f. I suggested tacking it on to another event like may day, field day, etc. lauren and tammy second that idea
- H. Annual Give-- Annie
- a. \$5000 donation
  - b. Final Total: \$35,922.
    - i. 189 different donors.
    - ii. Community first matched funds were \$600. We paid \$660 to the bank for processing so it was a wash.
    - iii. We reached our Goal!
- I. Valentine's Day Fundraiser-- Danielle
- a. Idea: ordering flowers or candy for people on campus and having them delivered. A way for the community to get involved. source candy and flowers and then have them delivered at a designated time.
  - b. Set a price like \$5 per flower, 3 for 10
  - c. Also, a virtual guessing thing for candies in a jar, etc.
  - d. Problem with number of people on campus
  - e. Belkamps or some other florist dine back.
  - f. Tammy suggested pushing back to do something on st pats day instead. Maybe we'll know more about how campus will look
  - g. Danielle will talk to florist about a "dine-back" type event there.
  - h. Anne and Tammy second this idea. Tammy suggested tying it in with

mayfair (flower crowns and boutonnieres).

- i. Possibly a buy 1, get one to help families who can't afford it.
  - j. Or a buy 1, donate certain number so people can donate more than 1
  - k. Danielle will check on it. Working with 1 florist. Coming up with a few ideas. We'll all brainstorm. Since we aren't doing it in the next month, we have more flexibility. Seems like mayfair is the best time, but another time can work too.
  - l. Could we source flowers and then the foundation sells them instead of partnering with a florist.
  - m. Other ideas:
    - i. Or parents could buy them for teachers.
    - ii. Tammy- if we decide to take on labor, work with the parent council and we need to make sure to ask them if they want to be a part of it.
    - iii. Anyone can Check with florists about ideas and email the group with what you find. Talk to Gina who used to be with school to see what she thinks, if she wants to be involved, etc. Lauren will reach out to Belkamps.
    - iv. Anne suggested a mountain phoenix themed bouquet where we get a percentage of sales.
  - n. Email in next week or so with ideas. We can decide whether it will work this year or whether we should wait for next year.
- J. Auction-- Mandy
- a. No updates
- K. Fundraising Committee-- Carla
- a. Had a meeting yesterday and it's kind of a clearinghouse of what all is on in the school. Talked about dine-back and we will look at feb for the next one. No formal date yet.
  - b. Danielle is waiting to hear back yay or nay on the suggested restaurants.
  - c. She'll check with steubens and others and get back to us.
  - d. We need a foundation member on the fundraising committee. Lauren is open to it. She would like to help with communications and social media.
  - e. Carla: middle school fundraising: We're trying to make field trips more standard in the way we deal with them.
    - i. Our field trips are part of the curriculum. Trying to mesh that with it being a public school and making it equitable.
    - ii. How do we support that for families who can't afford field trips? Middle school is where it's most important bc the 8th grade trip is so big, expensive and important.
    - iii. 8th grade teachers spend so much time on it.
    - iv. Maybe switch pizza fundraiser to 7th grade so going into 8th grade, they know their finances and what they can afford.
    - v. Trying to set it up where each grade gets a specific type of sale (i.e. 7th grade-pizza, 8th grade- apparel)
    - vi. Hard to know where to start it bc whichever year you start it, one class won't get the fundraising and the foundation should be

- prepared to help support that year.
- vii. Cj talked about dine back because they were split between foundation and middle school and now we don't do that. Should we look at the dine backs going to middle school to class accounts?
  - viii. Tammy- right now we give the school a budget and we will help them with a certain amount (usually 20k)
    - 1. Doesn't want to change it. Perhaps the 8th grade that didn't get travel supplements.
    - 2. We fund field trips in an end of the year group, not individually.
- L. Grant Writing Committee - Mandy
- a. ASK MANDY FOR LETTER TO ADD TO MINUTES they've started lots of new projects and they would like a foundation update when master
  - b. grow more grass roots (500-1k)
  - c. Would we like to fund even if they don't
    - i. botany lab
  - d. We need to vote on whether we should fund
  - e. Stuart-use some parent council donation money to fund back garden area (keep parent council posted on what we spend it on)
  - f. Mandy moves to vote to spend 1k, Stuart seconds, all in favor, voted yes.
- M. GC update – Carla next weekend, alliance for waldorf weekend
- a. Voted and approved an updated statement on diversity
  - b. Enrollment closes tomorrow so we'll see what our numbers are
  - c. Hiring HR consultant to help with policies, procedures, etc. found a company that has worked with other charter schools in the area. G&G Consulting. Looking for things we should be thinking about.
  - d. Classroom acct policy and field trip policy affect foundation. Final read is soon so look over documents. Next meeting at the end of the month. Wed, 27th at 6pm.
- N. PC update-- no update.
- a. Stuart mentioned that they want an update on funds
- O. Foundation emails updated, profiles to Shannon updated
- a. Section on foundation on mtn phoenix page.
    - i. Send a paragraph by email to Shannon Fielder to put on the website. Some others might want to update the site.
- P. Transitioning annual paperwork from Carla
- a. Maureen will take over from Carla documents need to be filed with the state
  - b. periodic report
  - c. non-profit in good standing. May include financials.
  - d. update with tax numbers from Stuart after tax season. (stuart will do the financial paperwork)
  - e. deadlines. End of august.
- Q. Action items from last meeting (if not covered above)
- a. Tax refund site for potential fundraiser next year
    - i. Company that you can link tax return to in order to donate a portion

of your tax refund.

ii. Keith was looking into it. If Tammy gets a chance, she'll look into it.

b. Alumni newsletter--no update

R. New Action items

S. Next Meeting date-- February 11 @ 6PM

T. Open discussion

U. Close meeting