

Parent Council Meeting Minutes

November, 19th, , 2020

6:30 pm , Zoom

Attendees	Jenny Douglass, Amanda De Rezende, Megan Shellman-Rickard, Terry Cabeen, Pauli Darrow, Susan Adams, Rachael Kenney, Erika Lidster; Deva Montgomery, Melissa Kacel, Wendy J.
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Call to order : 6:38 pm

1. Approval of minutes

Approved with added comments from Shannon.

2. Organizational updates

- a. GC update Jenny indicated that a big part of the meeting was around ,moving to remote learning. It was also said school is finished with phase 1 of construction and cottages are getting demolished over Christmas break for new buildings to be put in place. Amanda indicated that Early Childhood mind set behind the remote week after thanksgiving was explained by Liz and that it is because they want to assess how interactions and levels of exposure will be over the thanksgiving week. This remote week will give families time to observe their kids healthy and such. Amanda also indicated that masks are being considered for the little kids to when they are inside. Pauli shared she was happy to hear the they are trying to hire 3rd grade teacher. Pauli added how respectful to each other and how professional they work.

- b. JSC meeting – Amanda participated in the meeting and pointed out that how MPCS is engaging with parents among other topics. Interim Superintendent for Jeffco public schools talked about the staff struggles and the reasons for calling the remote learning a couple of days before state’s mandate.

- c. Diversity + Inclusivity – Terry indicated it was short meeting, with a grounding exercise and check ins for organizational updates, lantern walk, review of agreement. Team also reviewed the school statement that Solomon and Mr. Heffernan are working on it. Looking for volunteers for developing a charter for the group and how to apply our values. Goal is to later submit the work to the governance committee. Committee is in need of at least one or two volunteers. Amanda added City of Wheat Ridge is also looking for volunteer’s for the Racial Equity task force. This volunteer work is for the city of Wheat Ridge itself. Applications will be accepted until 31DEC20 and commitment is for 2 meetings a month.

3. Treasurer update

See report below.

Erika indicated PC is under budget in pretty much everything. She raised the question of expanding the Teacher's appreciation budget, since about half of it was already used. Rachael is helping out in the teacher's appreciation and spent part of the budget in gift cards for the teachers.

Jenny asked the board to sit on the expansion of the teacher's appreciation budget and re-convey a couple of months from now.

4. Committee updates

a. Book fair – Second Star to the right, they are for all ages, support local, anything you want to read you can order through them. This can also be applied to the fundraiser. Erika reminded group the outcome will be Store credit for the teachers to choose the books for the school. The more books we buy the more books the classrooms will have. Link was broken and it is being fixed between today and tomorrow, so it is possible certain purchases did not go to MPCs.

c. Breakfast Club (see below)

Per Delicia Beaty's email "As far as I know Jenny Douglas was going to submit a request to Shannon to put a call for help in the newsletter ... this is to find someone to shop for snacks. IMO this is not really breakfast club but more about "fairy lunches" or snacks for the classrooms; which I guess in light of covid, breakfast club funds can be redirected to buy food for the classrooms.

Jenny purchased some healthy, organic (where possible) snacks from Costco which the school distributed to the classrooms for teachers to distribute to any child who needs a little extra in the morning or throughout the day. We'll keep in touch with the school to make adjustments as we come back in person (hopefully)."

d. Teacher appreciation

Rachael - Gift cards to the teacher's and a lantern walk video to the teacher's will be out tomorrow. Video will be sent out also in the weekly report. Rachael apologized for the over-spending in the gift cards. Pauli advocates for expanding the budget. Jenny still wants to find a volunteer to lead the committee and come up with a plan to what to do. Jenny said that it was appropriate that we spent more than we normally do at this point in the year for Teacher Appreciation.

e. Beautification committee

I don't have any updates for you all and I am starting to think that this committee needs to replace me as chair more than ever now. I have

had people join the group this year and I haven't held a meeting or even posted any communication yet.

Like I've said before, I do have a lot of ideas and will never stop contributing to beautification/stewardship of the campus (and I don't want our traditions like hanging the ribbon hoops/holding the wreath event to go by the way-side) but I do think that it is probably time for me to step away from this committee as chair.

Can you provide any guidance from PC on this?

Megan indicated that Erin just needs to prepare a letter to indicate she is resigning the committee, no reason needed to be added.

Spiral Walk

Rachael asks about spiral walk. Per Jenny the greenery is used afterwards but it is handled by the faculty. Could it happen outside?

There is no festival's committee this year due to the circumstances.

How do we phrase the question without sounding as a request.

Families and Class reps like we did with lantern walk this year. People interested in organizing a quick one page plan so families can do it by themselves. Indicate the Fundamental elements so new families can re-creating by themselves. Unified approach. There is information in the festival committee Melissa is happy to bring the question to the steering committee, Mr Heffernan. Pauli will talk to Rebecca Hyland to see if she can add to the instructions/video Susan Adams will record. Pauli can help distribute the video in the channels (Phoenix families, Parent Square, Class reps). Alissa Minatta she is a 5th grade teacher this year f. Classroom reps committee

There are no updates at this time. Our first meeting is tomorrow morning and will primarily focus on the Annual Give campaign.

5. Action item updates

Actions from last meeting were reviewed and removed from the list as appropriately. Actions not completed and new actions are listed below

Action Items for next meeting

Task to be Done	Person Responsible	Due Date
Review Minutes for November	All	Jan/2021
Discuss Additional assistance to parents for the event of sickness	Family enrichment & support	Jan/2021
Beautification committee replacement	Jenny Douglass	Dec/2020
Teacher Appreciation committee replacement	Jenny Douglass	Dec/2020
Spiral walk actions 1) Communicate with Steering Committee PC's wish to share instructions on how to conduct a spiral walk at home/on a family basis fashion 2) Communicate with Rebecca Hyland to see if she would be ok recording a video on spiral walk. 3) Share the video with MPCS community	1) Melissa Kacel 2) Pauli and Susan 3) Pauli	TBD
PC members to send bio and photo to Shannon for the website to be updated	All PC members	Jan/2021
PC members to send home address to Jenny	All PC members	Dec/2020
Pod group - Materials will be added to this parent square group.	Family enrichment & support	Nov/2020

6. Next meeting:

December 17th, 2020

Fun meeting, No agenda, just hangout. Dress up! It could be anything, angel from the spiral walk, costume party; angel, goofy sweaters, pajamas sharing quick/easy recipes (drinks, cookies, pies). Bring your fun beverage.

Meeting Adjourned at 7:40 pm.

Treasurer update

MPCS Parent Council		BUDGET	This Year's	Last Year's	
Budget for fiscal year: July 2020- June 2021		BUDGET	Spent To Date	ACTUALS	
		8Y21	8Y21	8Y20	Note
		BUDGET	To date	ACTUALS	
Fundraising Goals					
Fundraising Projects:					
	Grocery Cards	\$6,500.00	\$2,767.32	\$7,031.03	
	Amazon Smiles	\$750.00	\$743.48	\$911.46	
	Skate City	\$1,500.00	\$2.00	\$699.05	
	Book Fair	\$3,000.00	\$0.00	\$2,793.01	Assuming a 2nd bookfair in the spring
	Business Fundraisers	\$200.00	\$87.50	\$279.10	Includes: (Restaurant Nights), Box Tops, Milk Caps, etc.
	Winter Market	\$1,500.00	\$0.00	\$1,530.00	
	Garden Sale	\$1,500.00	\$0.00	\$1,840.83	
	Fundraising Projects Total	\$14,950.00	\$3,602.30	\$15,084.48	
	Parent Enrichment Tickets	\$0.00	\$0.00	\$0.00	
	Community Sponsorship & Grants	\$0.00	\$0.00	\$0.00	
	Other Income	\$0.00	\$0.00	\$311.00	Circle of Friends secondhand sale, Wreath Making
	TOTAL INCOME	\$14,950.00	\$3,602.30	\$15,395.48	
ACTUAL EXPENDITURES					
PC Administration					
	General Supplies	\$100.00	\$64.68	\$98.12	
	Printing	\$50.00	\$0.00	\$0.00	
	PC Mtg Childcare	\$100.00	\$0.00	\$0.00	
	Mailing Permit/ Postage	\$50.00	\$28.05	\$0.00	
	Sign Up Genius Pro	\$0.00	\$0.00	\$0.00	included in Winter Market budget for next year
	Total	\$300.00	\$92.73	\$98.12	
Festivals & Events					
	Harvest Festival	\$1,500.00	\$327.28	\$515.44	
	Winter Market	\$1,000.00	\$0.00	\$852.88	Decreased to meet expenses
	Grandparent's Day	\$1,000.00	\$0.00	\$0.00	
	Book Fair	\$3,000.00	\$0.00	\$2,214.46	Assuming a 2nd bookfair in the spring
	Total	\$6,500.00	\$327.28	\$3,582.78	
Committees					
	Parent Enrichment and Support	\$1,000.00	\$0.00	\$0.00	propose that Community Room is part of this
	Breakfast Club	\$2,300.00	\$0.00	\$1,227.20	
	Stewardship Day/Annual Meeting	\$250.00	\$0.00	\$0.00	
	Class Reps/Teacher Appreciation	\$1,300.00	\$639.96	\$1,286.01	Increase by \$300 at Maire's request
	Campus Stewardship	\$500.00	\$447.22	\$99.95	
	Garden	\$300.00	\$0.00	\$243.46	
	Community Building	\$100.00	\$0.00	\$0.00	
	Total	\$6,150.00	\$1,087.18	\$2,856.62	
Volunteer Appreciation					
	Volunteer Appreciation	\$500.00	\$0.00	\$351.84	
	Total	\$500.00	\$0.00	\$351.84	
One Time Expenses					
		\$0.00	\$0.00	\$10,000.00	
	TOTAL ACTUAL EXPENDITURES	\$13,450.00	\$1,507.19	\$16,889.36	
	INCOME VS. EXPENDITURES	\$1,500.00	\$2,095.11	-\$1,493.88	
	(EOY Balance to CarryOver)				